

GEORGETOWN CHAMBER OF COMMERCE AND INDUSTRY

CONSULTANCY SERVICES

REQUEST FOR EXPRESSIONS OF INTEREST

The Caribbean Development Bank (CDB), the Executing Agency, through the Georgetown Chamber of Commerce and Industry (GCCCI), wishes to identify consultants to assist the GCCCI in implementing the programme *Enhancing the Capacity of Micro, Small and Medium-Sized Enterprises in Guyana*.

The programme aims to enhance the managerial, technical, and operational capacity of micro, small and medium-sized (MSMEs) in Guyana, thereby contributing to their increased productivity, profitability, and competitiveness. One of the outputs under this programme is the design and implementation of fifteen (15) sub-projects targeting various sectors and sub-sector including the Tourism and Hospitality sector.

The Georgetown Chamber of Commerce & Industry in partnership with the Guyana Tourism Authority (GTA) and the Tourism and Hospitality Association of Guyana (THAG) secured funding from the Caribbean Development Bank (CDB) for the implementation of the sub-project entitled *“Strengthening the Service Delivery in the Tourism and Hospitality Industry in Guyana”*. The GCCCI, and GTA, now wish to invite interested and eligible Individual Consultants and consulting firms to submit expressions of interest for the provision of consultancy services of **Component I: Strengthen the Agenda for Hospitality Training**.

Consultants shall be eligible to participate if:

- (a) in the case of a body corporate, it is legally incorporated or otherwise organized in Guyana, or other borrowing member states (BMC) of the CDB, and has its principal place of business in Guyana or BMC and is more than 50 per cent beneficially owned by citizen(s) and/or *bona fide* resident(s) of Guyana or BMC by a body(ies) corporate meeting these requirements;
- (b) in the case of unincorporated firms, the persons are citizens or *bona fide* residents of Guyana or a BMC; and
- (c) in all cases, the consultant or firm has no arrangement and undertakes not to make any arrangements, whereby any substantial part of the net profits or other tangible benefits of the contract will accrue or be paid to a person, not a citizen or *bona fide* resident of Guyana or BMC.

In the assessment of submissions, consideration will be given to:

Academic Degree/Level & Years of Professional Work Experience

- (a) The Lead Consultants should possess postgraduate qualifications in Tourism Studies, Instructional Design, Business Management or a related field and certification in Learning and Development.
- (b) 10 years of demonstrated expertise in developing and implementing training for Tourism professionals. Team’s consultant should possess at least 5 years of experience and graduate qualifications in a related field.

- (c) At least 5 years of demonstrated expertise in developing and implementing standardized curriculum within Hospitality Institutes.

Expressions of Interest must be submitted in English and electronically by email to evelyneusi1@gmail.com in pdf format. The email subject line should state “**Expression of Interest – Strengthen the Agenda for Hospitality Training**”.

Expressions of Interest must be accompanied by:

- (a) A detailed Curriculum Vitae showing your skills, experience, qualification and capability concerning the “Detailed Terms of Reference
- (b) Contact information for three (3) referees, two (2) of which should be from current or most recent assignments.

A copy of the detailed Terms of Reference can be requested from Mr Eusi Evelyn by email evelyneusi1@gmail.com, Ms Carla James by email carla@guyanatourism.com or uplifted from the addresses below.

Or can be downloaded from

The GCCI website by clicking the link <https://gccci.gy/strengthening-the-service-delivery-in-the-tourism-and-hospitality-sector-terms-of-reference/>

The GTA website by clicking the link: <https://www.guyanatourism.com/requestforproposals/>

The Expression of Interest will be deemed to have been received at the time that it is received by GCCI. The burden of proving receipt of the e-mail will be on the applicant and will not be met solely by a read receipt or sent items report generated by the Consultant’s computer.

In the event of an assignment, individuals and firms shall be assessed and compared, and the best qualified and experienced individual(s) or firm(s) shall be selected. Only selected individual(s) or firm(s) shall be asked to submit a combined technical and financial proposal for assignments and, if such proposal is responsive and acceptable, be invited to negotiate a contract.

The closing date for the submission of the Expression of Interest is July 17, 2020, at 16:00 hours, an extension would be given to this date and time.

GCCI reserves the right to accept or reject unsuitable applications or to cancel the present invitation partially or in its entirety. It will not be bound to assign any reason for not selecting any applicant and will not defray any costs incurred by any applicant in the preparation and submission of Expressions of Interest or technical and financial proposals.

Further information may be obtained from the address below between 8:30 a.m. and 4:30 p.m. (Eastern Caribbean Time) Monday to Friday:

CTCS- Project Liaison Officer

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